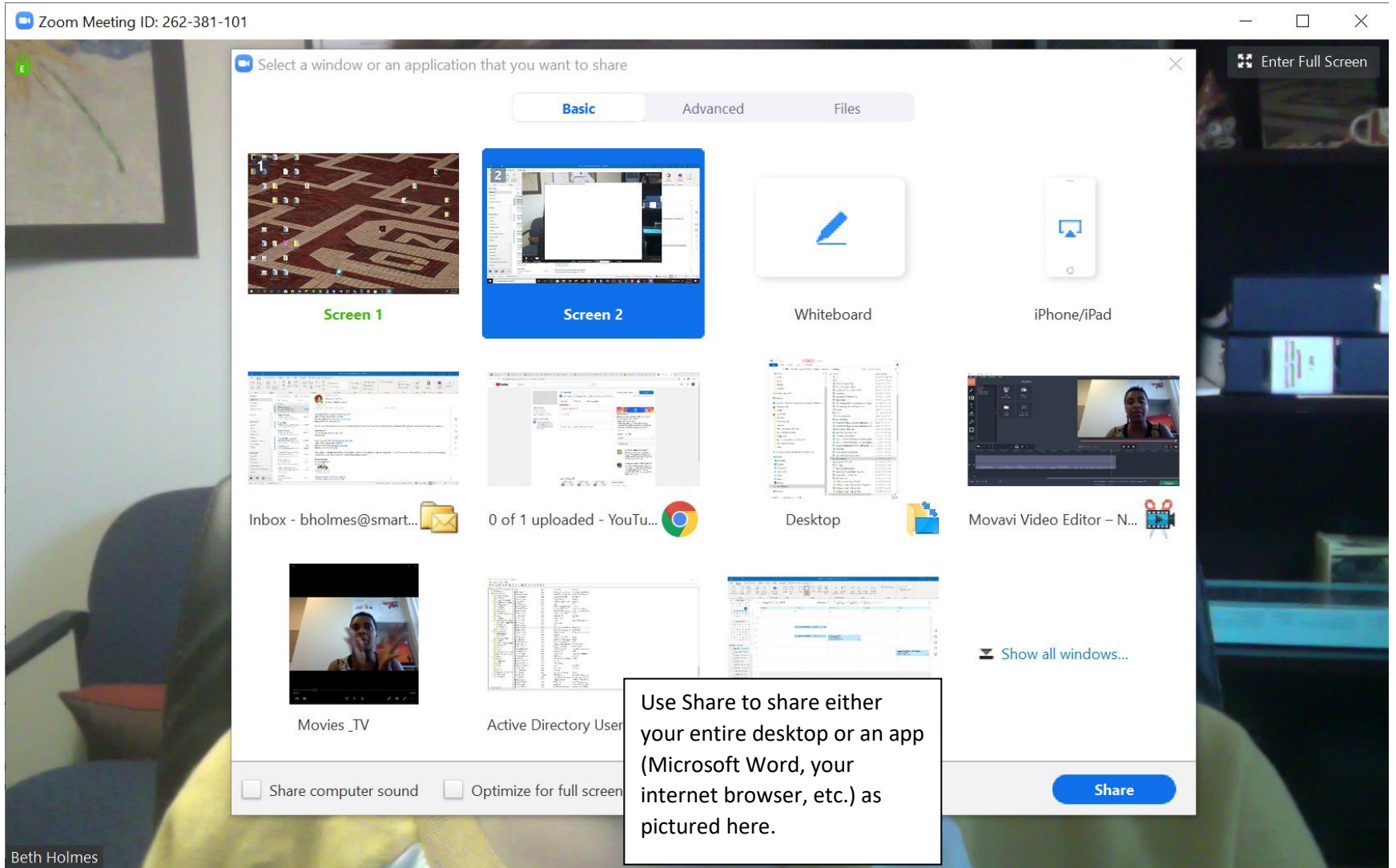


Zoom Controls (For use after you've clicked a link to join a meeting. If you don't see the toolbar, hover your mouse at the bottom of the screen.)



Click the Microphone icon to mute and unmute yourself.

Click this arrow for audio options including which speaker to get sound from and which microphone to

Click the Video icon to turn your camera on or off.

Click this arrow for Video setting or selecting a camera.

Use Invite to add someone else to the meeting.

Use Manage participants to see who else is in the meeting with you.

This arrow is for advanced sharing options.

This opens the chat box.

This records a copy of your meeting

Use this to leave the meeting.

Use Share to share either your entire desktop or an app (Microsoft Word, your internet browser, etc.) as pictured here.

End Meeting